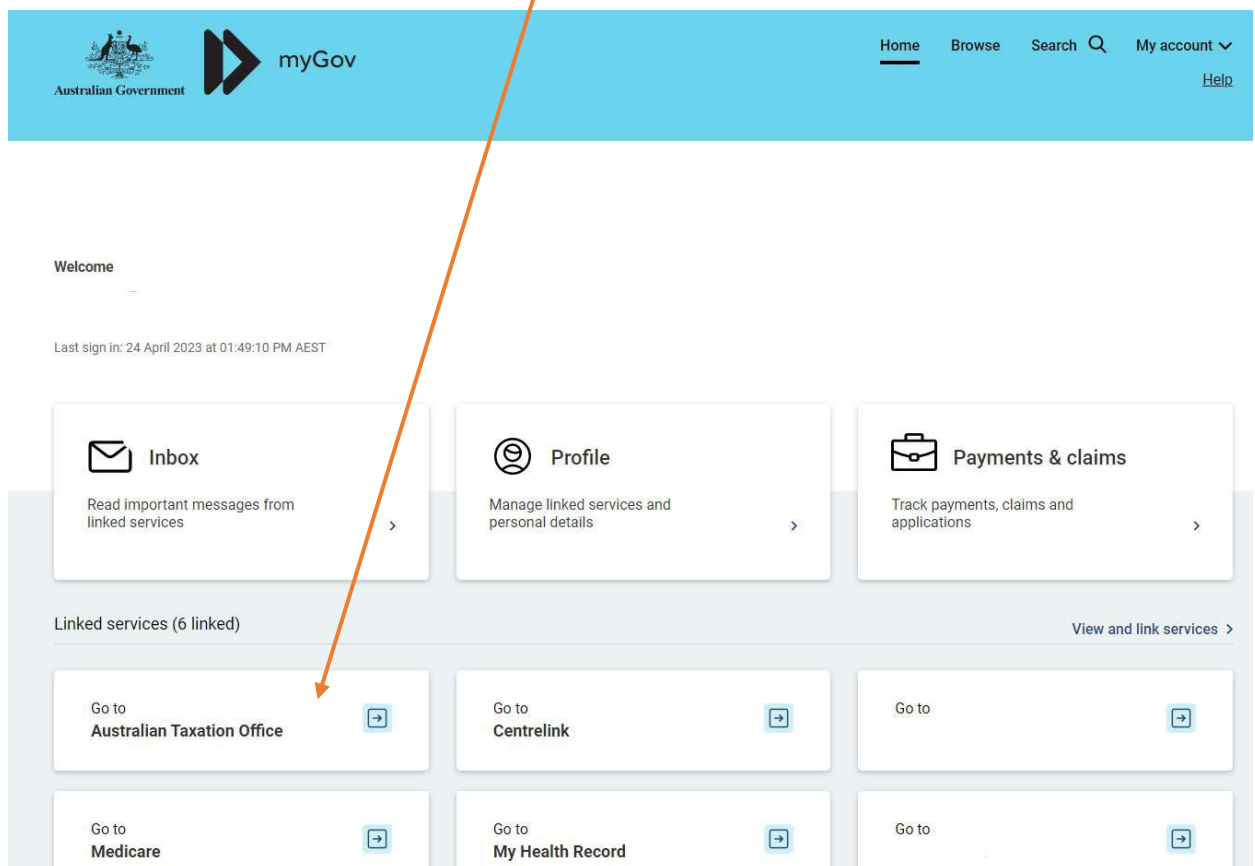


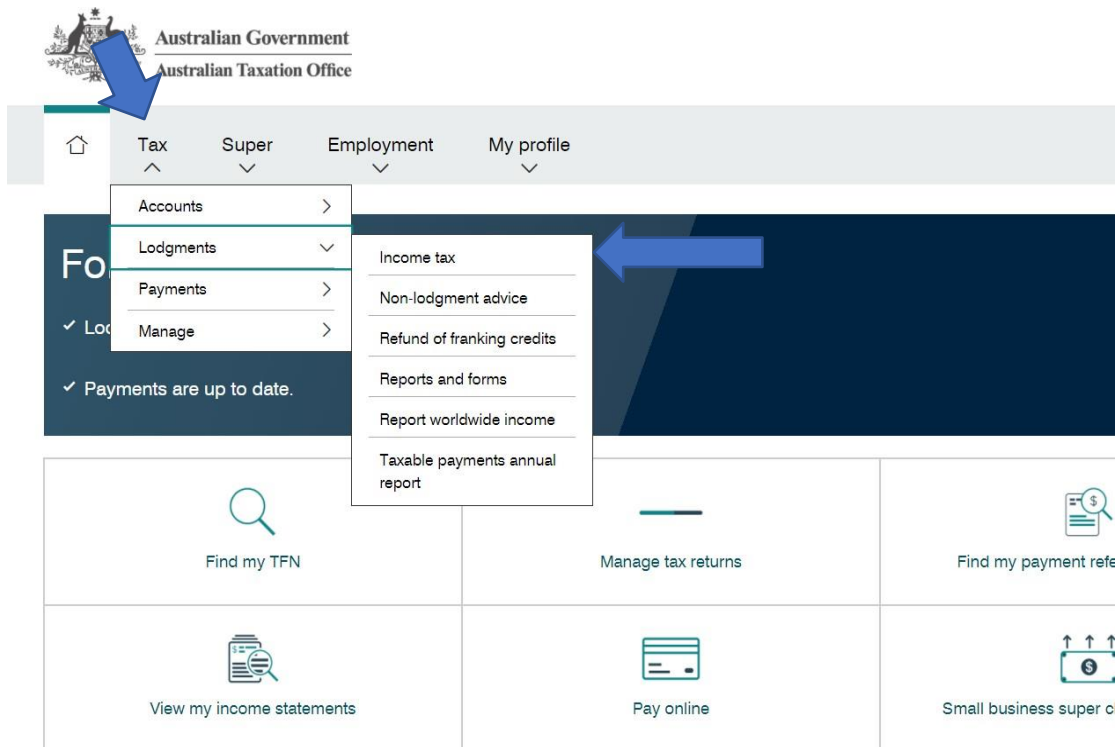
How to access your Notice of Assessment or Income Statement

Your last financial years Notice of Assessment and Income Statement can be accessed through your online mygov account. To do so, follow these steps.

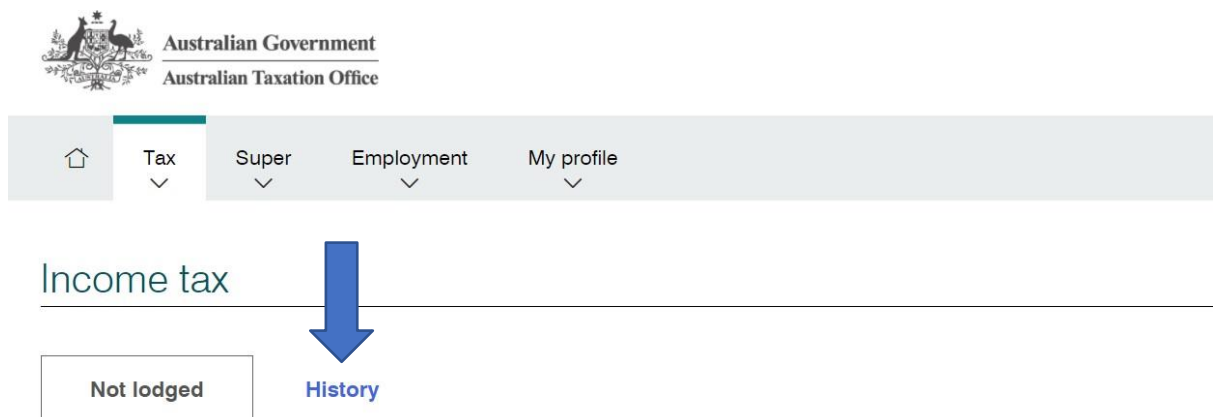
1. Go to <https://my.gov.au/>
2. Enter your username and password to sign in
3. On the home page, scroll down until you see “Your Services”. It will look similar to the picture below, however, may be slightly different depending on the services you have linked to your mygov account.
4. Select the ATO Australia Tax Office option (these may look different in your mygov, depending on what services you have linked.)



5. At the top of the screen you will see “Tax”. From this option, select “Lodgments” and then “Income Tax” (see next page)



6. Select “History” where you will see a history of your Income tax returns.



7. Look for the most recent financial year, which should be located at the top of the list.

Australian Government
Australian Taxation Office

Home Tax Super Employment My profile

Income tax

Not lodged History

2021-22 Individual Amend >

Assessment	Status	Outcome ?	
Original	Issued	View details Notice of assessment ↗	✓

8. There should be an option to either “view details” which will show you the full details of the tax assessment claim or “Notice of Assessment” which is the statement with your Income tax.

9. Click on “View details” (for eg, you may use this option if Notice of assessment isn’t available if you tax return is still in process)

myTax

View income tax return 2021-22

Privacy: For important information about your privacy and collecting your TFN visit our [privacy notice](#) [↗](#).
Australian resident for tax purposes

Income statements and payment summaries from employers, government and superfunds ? View >

Occupation where you earned most income
X [Redacted]

	Income	Tax withheld
1. Salary or wages		
Payer's ABN or WPN:	C	

10. Scroll down to the bottom of the screen until you see “Print-friendly version” option.

How did you complete this tax return?
Prepared myself

[Back](#)

 [Print-friendly version](#)



[Amend return](#)

11. Save this version and send through to us to include in your application.
(You can also take screen shots, just be sure that you get all details including name)

12. Follow the same steps to get Notice of Assessment.

 Australian Government
Australian Taxation Office

[Home](#) [Tax](#) [Super](#) [Employment](#) [My profile](#) 

Income tax

[Not lodged](#) [History](#)

2021-22 Individual [Amend >](#)

Assessment	Status	Outcome ?
Original	Issued	View details Notice of assessment 



13. Click on notice of assessment and open document.

 Australian Government
Australian Taxation Office

Tax period ending

30 June 2022

Tax file number

Date of issue

Our reference

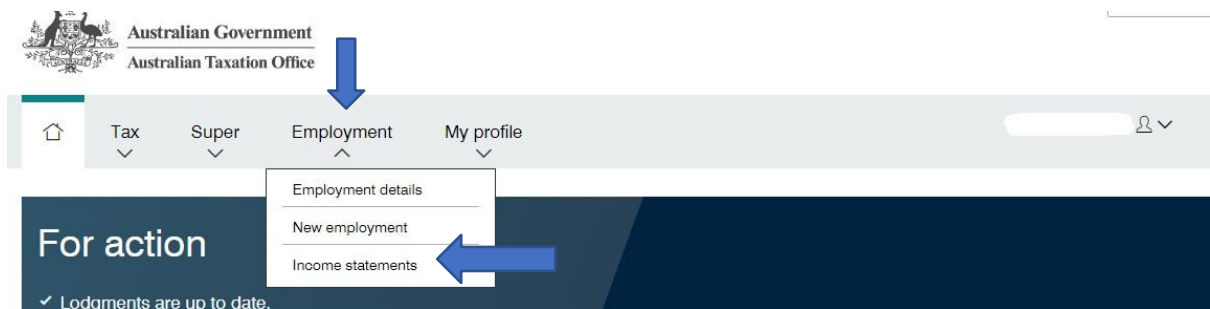
Internet: www.ato.gov.au Phone enquiries: 13 28 61

Notice of assessment - year ended 30 June 2022
Income Tax Assessment Act 1936 and Income Tax Assessment Act 1997

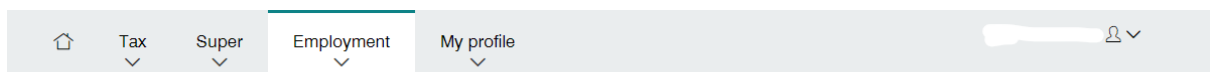
Description	Debits \$	Credits \$
Your taxable income is \$		
Tax on your taxable or net income		

14. Save and send through.

15. To access Income Statement (available prior to completing tax return). Follow same steps to log in to mygov, however, go to the Employment tab and the Income Details



16. Go to last financial year (either through current tab or history)



Income statements

The employers listed below have reported payroll information. When using this information to prepare your tax return, note:

- > 'Tax ready' means this statement is complete and will be prefilled in your tax return.
- > 'Year to date' or 'Not tax ready' means the statement may be incomplete and must be checked before it is used. Your employer has until 14 July to finalise the information.
- > If you believe the amounts are incorrect, you should contact your employer.

Current

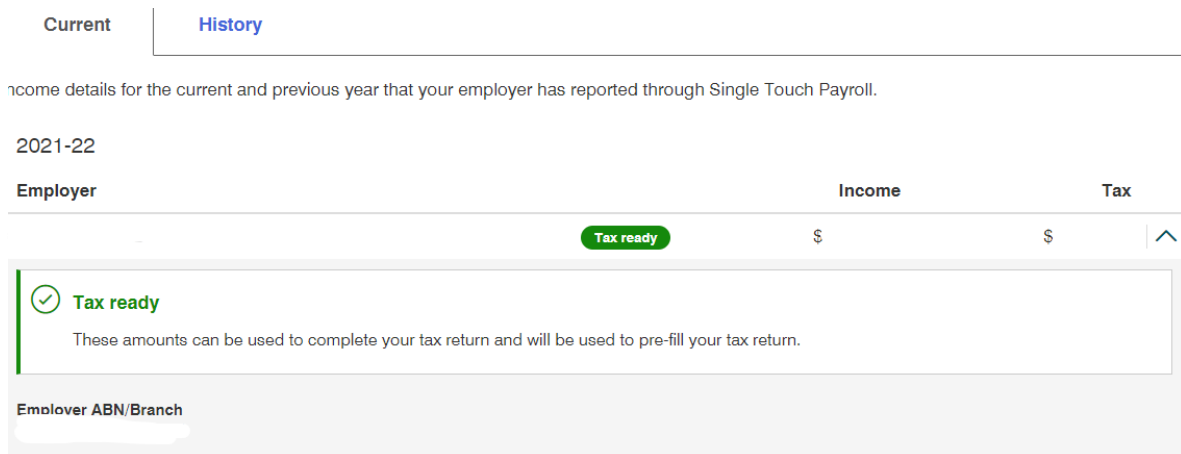
History

Income details for the current and previous year that your employer has reported through Single Touch Payroll.

2021-22

Employer		Income	Tax
	Tax ready	\$	\$
Total		\$	\$

17. Click on arrow to open up more details.



18. Scroll to the bottom of the screen to “Print-friendly version”

Employer superannuation contribution liability

Other amounts

Reportable fringe benefits - exempt amount

 Where you have an entitlement to super contributions your employer must pay super into your fund at least quarterly. Check your super fund for payments made by your employer.

 [Print-friendly version](#)

19. Save the Income statement and through as part of application.

	Australian Government Australian Taxation Office	Name TFN
		Print  Use print options to save as a PDF.

Income statements

Status	Tax ready
Employee number	XXXXXXXXXX
Financial year	2021-22
Employer	
Branch	001
Employer ABN/Branch	
BMS ID	
Period	01/07/2021 - 30/06/2022
Reported Date	03/07/2022

Income	
Gross payments - individual	\$
Tax withheld or foreign tax paid	
PAYG withholding - individual	\$
Lump sum amounts	